

Proposed Member Development Programme 2024/2025

Session and content	Date and time	Delivered by
Mandatory sessions for all Members		
GDPR / Data Protection / Information Security / FOI	23 July 2024, 5:30pm, via Teams	John Black
Mandatory session for all Members appointed to a Planning Committee (All Members welcome)		
The Planning Process – annual update	May 2024	Planning and Legal Officers Bob Dray/Sharon Armour
Mandatory session for all Members appointed to the Licensing Committee (All Members welcome)		
The Licensing Process – annual update	June 2024	Licensing and Legal Officers (Moira Fraser / Sean Murphy / Beth Varcoe / Julia O'Brien) (External)
Mandatory session for all Members appointed to the Appeals Panel (All Members welcome)		
Appeals – annual update	11 June 2024, 5:30 pm, via Teams	School Transport Team (Nick Winter) HR (Paula Goodwin) Revenues and Benefits (Iain Bell)
Strongly Advised sessions for all Members		
Equalities, Diversity, and Inclusion	TBC	TBC
Code of Conduct and Standards Issues	April 2025	Sarah Clarke

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Safeguarding – annual update	July 2024	Adult Services (Sue Brain / Paul Coe) Children’s Services (Dave Wraight/ AnnMarie Dodds) Building Communities Together Team (Alex O’Connor) TVP
Strongly Advised session for all Members appointed to the Scrutiny Commission (All Members welcome)		
Scrutiny of Adult Social Care	Tuesday 14 May 2024	CFGS
Strongly Advised sessions for all Members appointed to the Governance Committee (All Members welcome)		
Governance – annual update	Late June 2024	Sarah Clarke / Joseph Holmes
Fraud Awareness	25 September 2024 1hr 30mins 5:30pm, via Teams	Julie Gillhespey
Whistleblowing	2 October 2024 1hr 30mins 5:30pm, via Teams	Julie Gillhespey
Risk and Risk Management	January 2025	Catalin Bogos
Finance & Audit	February 2025	Joseph Holmes
Guide to the Decision-Making Process	February 2025	Sarah Clarke
Non-mandatory sessions (desirable for all Members to attend)		
The ‘Childrens Social Care’ Directorate and what they do	October/November 2024	AnnMarie Dodds, Dave Wraight



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The 'Adult Social Care' Directorate and what they do	October/November 2024	Paul Coe, Jo England, April Peberdy, Maria Shepherd, Matt Pearce
The 'Place' Directorate and what they do		Clare Lawrence and Relevant Service Directors
The 'Resources' Directorate and what they do		Joseph Holmes and Relevant Service Directors
Corporate Parenting Responsibilities	December 2024	Rebecca Wilshire
Emergency Planning	March 2025	Carolyn Richardson
LGA Training		
Members to visit www.local.gov.uk/events to access upcoming events		